

INFORMATION

related to the collection of and processing the personal data of the data subjects - business partners

pursuant to Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council (hereinafter referred to as the „GDPR“) in conjunction with Article 19 of Art No. 18/2018 Coll. on Personal Data Protection and on Changing and Amending of other Acts as amended (hereinafter referred to as the “Information”) between the Parties:

- 1.1. The identity and the contact details of the controller:
Hydro Extrusion Slovakia a.s., Na Vartičke 7, 965 01 Žiar nad Hronom, company ID (IČO) 36 638 927, registered with OR OS Banská Bystrica under Section: Sa, File No.: 823/S
- 1.2. The identity and the contact details of the controller's representative: not applicable;
- 1.3. Contact details of the data protection officer: not applicable;
- 1.4. The categories of personal data concerned:
 - 1.4.1. identification data, which means in particular first name, surname, title, ID card number, permanent residence (place of business), job position, signature, vehicle registration number, or other personal data specified in the purchase order, contract, delivery note, invoice as well as related accounting documents;
 - 1.4.2. contact details, which mean in particular the contact address, telephone number and email address;
 - 1.4.3. details related to making payments, which mean in particular the bank account number;
- 1.5. Purposes of personal data processing:
 - 1.5.1. The processing is necessary for the conclusion and performance of a contract (hereinafter referred to as "the contract") concluded between the controller as a supplier of goods or services and the data subject as the customer, in particular for:
 - 1.5.1.1. settlement of contractual claims and fulfilment of payment obligations;
 - 1.5.1.2. execution of payment;
 - 1.5.1.3. provision of ordered goods and services, or complaints about the goods and services provided;
 - 1.5.1.4. any other requirements of yours that you might refer to us with;
 - 1.5.2. The processing is necessary for the controller's compliance with legal obligations (e. g. bookkeeping, etc.), which arise for controller especially, but not only, from the following legislation:
 - 1.5.2.1. Act No. 513/1991 Coll. Commercial Code;
 - 1.5.2.2. Act No. 595/2003 Coll. on income tax;
 - 1.5.2.3. Act No. 222/2004 Coll. on value added tax;
 - 1.5.2.4. Act No. 431/2002 Coll. on accounting;
 - 1.5.2.5. Act No. 124/2006 Coll. on health and safety protection at work;
 - 1.5.2.6. Act No. 395/2002 Coll. on archives and registries;
 - 1.5.3. The processing is necessary for the following purposes of the legitimate interests pursued by the controller:
 - 1.5.3.1. protecting our legal claims (in other words, so that we could defend our own legal claims in judicial, extrajudicial and enforcement proceedings) where it is our legitimate interest to prevent damages;
 - 1.5.3.2. checking the proper performance of contracts (e. g. checking the proper provision of services, checking the proper delivery of goods);
 - 1.5.3.3. ensuring property security and protection, where it is our legitimate interest to ensure material and IT security as well as protection of our property; for this purpose, we can monitor certain areas in the workplace and make use of electronic devices, information systems and IT infrastructure;
 - 1.5.3.4. assessing the solvency of contractors;
 - 1.5.3.5. general communication with business partners;
 - 1.5.3.6. offering the controller's products and services;
 - 1.5.3.7. supporting business activities and marketing, marketing surveys, satisfaction surveys, sending newsletters with information concerning activities and services provided by the controller.
- 1.6. Legal basis for personal data processing:
 - 1.6.1. Article 6 paragraph 1 point b) of GDPR – processing is necessary for the performance of a contract to which the data subject is party under subsection 1.5.1 of this Information;
 - 1.6.2. Article 6 paragraph 1 point c) of GDPR – processing is necessary for compliance with a legal obligation to which the controller is subject;
 - 1.6.3. Article 6 paragraph 1 point f) of GDPR – processing is necessary for the purposes of the legitimate interests pursued by the controller under subsection 1.5.3. of this Information;
- 1.7. Recipients or categories of recipients of personal data: Controller shall provide your personal data mainly to the following recipients / categories of recipients:
 - 1.7.1. registry administrator for processing and storage of controller's documents;
 - 1.7.2. provider of bookkeeping, accountancy and tax advisory and audit services;
 - 1.7.3. operator of CCTV systems (internal/external) for monitoring the access to the controller's premises;
 - 1.7.4. provider of legal services;
 - 1.7.5. provider of insurance services;

- 1.7.6. providers of information systems administration services and technical infrastructure when they administer the internal systems for personal data administration;
- 1.7.7. provider of language translation services;
- 1.7.8. provider of courier services;
- 1.7.9. controller's shareholders;
- 1.7.10. members of the controller's statutory body and the supervisory board;
- 1.7.11. persons who sell goods or provide services on behalf of and for the account of controller;
- 1.8. The fact that the controller intends to transfer personal data to a third country or international organisation: not applicable;
- 1.8.1. Information on existence or absence of an adequacy decision by the Commission: not applicable;
- 1.8.2. Reference to the appropriate or suitable safeguards (including the means by which to obtain a copy of them or where they have been made available/published): not applicable;
- 1.9. Period for which the personal data will be stored (the criteria used to determine that period);
- Controller is entitled to retain personal data for the following periods:
- 1.9.1. for the duration of the contractual relationship with the data subject;
- 1.9.2. for the period necessary for the performance of the rights and obligations arising from the contractual relationship with the person concerned;
- 1.9.3. for the duration of the limitation or prescription periods in relation to the claims arising from or related to the contractual relationship with the data subject;
- 1.9.4. for the duration of court, administrative or other proceedings, within the necessary scope for the entire duration of such proceedings, and for the remaining duration of the limitation or prescription period after the proceedings have finished;
- 1.9.5. for the purposes under subsection 1.5.2. of this Information, for the period resulting from the applicable legislation;
- 1.10. Identification of data subject rights:
- 1.10.1. the right of access to personal data relating to him/her;
- 1.10.2. the right to have personal data relating to him/her rectified;
- 1.10.3. the right to have personal data relating to him/her erased;
- 1.10.4. the right to restrict the processing of his/her personal data;
- 1.10.5. the right to object to the processing of his/her personal data, especially to object to the processing pursuant

to subsection 1.5.3 of this Information; in such case we shall not continue to process your personal data for the given purpose any longer unless we have the necessary legitimate reasons to do so;

1.10.6. the right to personal data portability;

1.10.7. the right to lodge a complaint with the Office for Personal Data Protection of the Slovak Republic;

1.11. The existence of the data subject right to withdraw consent to the processing of his/her personal data at any time

We do not require your consent to the processing of your personal data for the purposes listed in this Information, as we have identified other legal bases for the processing of your personal data. In the event that you give us your consent to the processing of your personal data for the specified purpose(s) at any time in the future, you will have the right to withdraw this consent at any time by sending an e-mail to info.gdpr@hydro.com stating your personal data affected by such withdrawal;

1.12. The information about whether the provision of personal data is a statutory or contractual requirement, or a requirement necessary to enter into a contract (as well as whether the data subject is obliged to provide the personal data and of the possible consequences resulting from non-provision of personal data):

1.12.1. in the case of processing personal data for the purpose listed under subsection 1.5.1 of this Information, the provision of personal data to be processed by the controller is necessary for the performance of the contract (if the data subject fails to provide personal data, the controller would not be able to perform the contract);

1.12.2. in the case of processing personal data for the purpose listed under subsection 1.5.2 of this Information, the processing of personal data of the data subject is necessary for compliance with legal obligations to which the controller is subject;

1.12.3. in the case of processing personal data for the purpose listed under subsection 1.5.3 of this Information, the data subject is not obliged to provide his/her personal data and he/she is entitled to object the processing of his/her personal data (if you use your right to object to the processing of your personal data pursuant to subsection 1.5.3 of this Information, we will not continue to process your personal data any longer, unless we have compelling legitimate grounds to do so);

1.13. What sources do we obtain personal data from?

We obtain the most personal data directly from you by providing them to us for the purpose of concluding a contract and/or when announcing any amendment to it, or as part of your purchase order, delivery note or other related documents involved in completing a business deal;

1.14. The existence of automated decision-making, including profiling (including meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject): not applicable.